



Stewardship Workday Leader

Position Description

Purpose: Stewardship Workday Leaders are authorized to lead groups of volunteers (or work individually). All work requires advance approval and coordination with the Site Steward.

Qualifications/Skills:

- Understand FPCC policy and regulations regarding the Land Management Guidelines, chainsaw safety, herbicide application, brush pile burning, workday reporting
- Able to identify common invasive species
- Demonstrated ability to lead and organize safe and effective workdays

Expectations & Responsibilities:

- Stewardship Workday Leaders are responsible for decisions at workdays in the absence of a Steward
- Communicate with Site Steward(s) to plan workdays that operate within the approved Management Schedule
- Plan workday logistics, such as appropriate tools, post signage when needed, get signed waivers, assure brush pile calls are made and any other reporting or tasks as needed
- Lead introduction and site orientation, communicate workday safety rules, demonstrate proper techniques for basic workday activities (for example, brush cutting, brush pile burning, collecting and sowing seed), identify target species
- Assign roles/positions to volunteers in accordance to their experience
- Act as an ambassador for their site and for FPCC by actively engaging & recruiting volunteers

Certification Process:

- Identify a Steward/Site Steward who agrees to coach the Stewardship Workday Leader candidate (ideally a Steward/Site Steward at their "home" site)
- Complete the 3 required courses:
 - 1) Brush Pile Building and Burning – classroom & field training, written exam and 2 field experiences
 - 2) Managing Invasives – classroom & field training, written exam, and 2 non-workday observations several weeks apart (for seasonal differences)
 - 3) Group Leadership Training – classroom training with written exam
- Complete the Coaching process
 - A) Observe "home" Steward/Site Steward at workday from start (pre-planning) through finish (post-reporting)
 - B) Observe 2 workdays at 2 different stewardship sites led by 2 different Stewards/Site Stewards
 - C) Lead "home" workday(s) from pre-planning through post-reporting with Steward/Site Steward coaching
 - D) Lead 1 workday with Steward/Site Steward from a different site observing either at "home" or "away"
- Recommendation for approval is signed by your coach Steward and the "away" Steward. Recommendation is sent to Volunteer Resources for official certification